



September 14, 2009

The City of Round Rock Parks and Recreation Department is proud to announce our annual Christmas Family Night on Friday, December 11, 2009. We would like to welcome you to participate in this community-wide event. This event is a great opportunity to give back to the community and show your continued support.

The event will begin around 6:30 pm with a grand entrance by Santa down Main Street and continue with activities, entertainment, carriage rides, and lots of fun for everyone. All activities will take place on Main Street between Mays and Sheppard Streets from 6:30 pm to 9:30 pm.

We are looking for groups to sponsor activity booths, food/drink booths, and/or game booths and perform. We do not charge a booth fee and all activities are to be free of charge to the community. If your organization would be interested, please complete the attached form and return it via mail, E-mail, or fax by November 6th to ensure your space at our event.

Groups will be given a defined space for their activity/performance and can request tables/chairs and electricity, however these items are limited. Your group will be recognized by a sign which will be provided by the Parks and Rec. Dept. or you may hang your banner. Groups may not distribute solicitation information or sell items.

Once applications have been received and the schedule of activities is complete, booth assignments will be sent out the last week in November. All activity booths **MUST** be set up and ready by 6 pm and **NO** tear down until after 9:30 pm. **The rain date will be December 18.**

If you have any questions or suggestions, please contact Dawn Moonan, 671-2798 for Booths and Mary Hemenes, 341-3383 for performances.

**Round Rock Parks and Recreation Department**

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